

Help Topic: Adding a New User Account to a Lab-Provided Mac

Spring 2020

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Adding a New User Account to a Lab-Provided Mac

This topic is the first step for the student who has just taken possession of a 2.680 course-provide Mac for use in lab exercises. When the machine is first powered on, it presents a set of user login options. Log in as the administrator, with the password given in class. And then do the following to set up your new user account:

- Open the *System Preferences* tool by selecting the *System Preferences* icon in the Dock of applications on the lower part of the window. If you don't know which icon to click, move the mouse over each icon until you see *System Preferences*. The *System Preferences* tool may also be launched from the Apple pull-down menu on the very upper left of your screen.



Figure 1: The Systems Preferences icon.

- Click on the Users & Groups icon in the System section. Once you have opened the Users & Groups window, click on the "Add User" button.
- At the top of the window, there is a setting "New User" with the default set to "Standard". Click on "Standard" and change this to "Administrator". You will need admin privileges to install code on the computer.
- You will be prompted for the original administrator password again, enter it.
- Enter your actual name in the "Full Name:" field. In the "Account Name" field, I recommend using your MIT Athena (email) account name. (If you are jsmith@mit.edu, I recommend choosing jsmith as your account name.)
- After the new account is created, log out by pulling down the Apple menu in the upper left corner of the computer screen. Select Log Out.
- Log back in as yourself. You should now have admin privileges to install further software if needed.